



**401(k) Account Administrator: BPAS**  
**Empire State Merit Apprenticeship Alliance: Plan Code EMPSTA774**

**Plan and Contact Resources**

**1-800-530-1272**

You will have to enter your SSN and your PIN. You received your PIN with your first mailing from BPAS. If you do not remember it, indicate you need a new one. A letter will be issued to you through the postal mail with your new PIN.

You will also need to know our Plan Code. It is EMPSTA7774

**[WWW.BPAS.COM](http://www.BPAS.COM)**

To establish online access: Go to **[www.BPAS.com](http://www.BPAS.com)**

Under “Sign In to Your Account” click on “I am a PARTICIPANT”.

Next, under “Select Account Type”, click on RETIREMENT. Click on “Login”. You will arrive at BPAS’ Participant Education Center.

Click on “Set Up Your Online Account”.

You will arrive on a “Default Login” page. This page is meant for those who have not logged into the system before.

Enter your last 4 digits of your SSN

Enter your date of birth (mm/dd/yyyy)

Enter our Plan Code: EMPSTA7774

Click on “Submit”.

From here you will be able to establish a permanent USER ID and password to sign onto the site.

Contact HR Manager Risa Ennis, [risa@meritalliance.org](mailto:risa@meritalliance.org), 315-529-6605 if you have questions.

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**MERIT ALLIANCE COMPANIES**

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